

Job Description



POSITION:	EYFS Class Teacher
REPORTS TO:	Head Teacher
GRADE:	Main Scale

KEY PURPOSE OF THE JOB

To take responsibility for the educational, social, moral, spiritual and cultural development for each individual child in the class taught each year. This will be done in accordance with the current School Teachers' Pay and Conditions document, having due regard to the requirements of the National Curriculum and LA and school policies.

In addition " a teacher shall perform, in accordance with any directions which may be reasonably given to him/her by the Head teacher from time to time, such particular duties as may reasonably be assigned to him/her."

Key accountabilities

1. To take responsibility for planning and implementing appropriate work programmes for **all** children in the EYFS class, within the framework of national and school policies.
2. To maintain up to date assessments on the development, progress and attainment of pupils; recording and reporting these assessments to senior staff, parents and carers, in accordance with school policy.
3. To plan, organise and manage the work of support staff assigned to pupils/class, in order to have a positive impact on pupil progress.
4. To have high expectations of all and maintain high standards of pupil behaviour in class and across the school, in line with school policy.

Teaching

1. To plan work for the class in accordance with national, LA and school curriculum policies and in co-operation with subject leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum.
2. To be able to differentiate teaching and learning effectively so that each child makes good or better progress from their starting points
3. To promote inclusion and make effective provision for children with SEND, those who are higher achievers or EAL, with support from the school's Inclusion Manager.

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4. To ensure that the majority of the children's work is closely linked to first-hand practical experience.
5. To use a range of effective AFL strategies and provide children with opportunities to manage their own learning and become autonomous, independent learners.
6. To create a secure, happy and stimulating classroom environment, maintaining the highest standards of organisation and innovative displays of pupils' work.
7. To foster each child's self-image and esteem and establish relationships which are based on mutual respect.
8. To maintain a high standard of display both in the classroom and in other areas of the school.
9. To make effective short and long observations of children consistently adhering to school EYFS policy
10. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning.
11. To seek opportunities for continuous professional development in order to improve on your practice

KEY ORGANISATIONAL OBJECTIVES

The Postholder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed
- Ensuring compliance with Data Protection legislation
- At all times operating within the school's Equal Opportunities framework
- Commitment and contribution to improving standards for pupils as appropriate
- Acknowledging Customer Care and Quality initiatives
- Contributing to the maintenance of a caring and stimulating environment for pupils

CONDITIONS OF SERVICE

Governed by the National Agreement on Teachers' Pay and Conditions, supplemented by local conditions as agreed by the governors.

SPECIAL CONDITIONS OF SERVICE

Because of the nature of the post, candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

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Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the Metropolitan Police regarding any convictions against them and, as appropriate the nature of such convictions.

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the Council's Equal Opportunities Policies.

Date of issue:

Signature of Post holder

Signature of Headteacher