



St Peter's C Of E Primary School

Liverpool Grove, London, SE17 2HH

Tel: 020 7703 4881

Email: office@st-peterswalworth.southwark.sch.uk

Twitter: <https://twitter.com/STPetersSE17>

Headteacher: Mrs Anne-Marie Bahlol



MAINSKALE TEACHER JOB DESCRIPTION

INTRODUCTION

Job descriptions at St Peter's School are negotiated documents that are tailored to each member of staff and their responsibilities and reviewed annually.

It should be understood that any areas of responsibility might have to be reallocated in order to maintain the effective and efficient deployment of staff within the School. You are responsible to the Headteacher and the Deputy in her absence.

CLASS TEACHER RESPONSIBILITIES

As class teacher you are required to carry out the duties as set out in Part 10 of the School Teachers' Pay and Conditions Document, issued by the DfE, along with the guidance contained in the School's policies, which includes:

- Caring for the welfare and learning of all members of the school community, with particular regard for your Class children.
- Having a detailed knowledge of the relevant aspects of the pupils' National Curriculum and other statutory requirements, with secure understanding of progression from the preceding and following age range.
- Keeping up-to-date with educational practice, pedagogy and resources.
- Completing planning for learning based on medium plans and guidance from the subject leaders; plans should include the identification of clear and appropriately challenging learning objectives, differentiated tasks that engage the full spectrum of learning styles, stimulating and relevant resources and effective assessment criteria.
- Setting targets for all children in English and Mathematics, Science and RE; identifying children with special educational needs, G&T, EAL and providing differentiated targets, writing IEPs when required.
- Assess and monitor children's work, providing constructive written or oral feedback to the children and relating their work to levelled exemplars when appropriate.
- Supporting the development and implementation of delegated elements of the School Development Plan.
- Maintaining strong relationships with parents both informally and formally through consultations, annual reports and curriculum events/workshops that may take place during the year.
- Liaising with other staff and outside agencies over the welfare of children.

SUBJECT LEADER RESPONSIBILITIES

In addition you may be responsible for leading a subject/area; including:

- Understanding the relationship of the subject/area to the curriculum as a whole and the School's aims, priorities and School's Development Plan.
- Having a detailed knowledge and understanding of the subject/area and characteristics of high quality delivery throughout the School.

- Leading professional development by example and through support.
- Advising other staff on educational practice, pedagogy and resources.
- Developing cross-curricular links.
- Setting targets and developing differentiated tasks for SEND children with the SENCO.
- Conducting book analyses, subject planning reviews and observing teaching methods as part of the School's monitoring and evaluation process in order to ensure curriculum coverage, continuity and progression.
- Analyse and interpret subject/area data with the Senior Leadership Team to monitor progress and determine future areas for development.
- Liaising with LA advisors and governors as required and providing INSET for other staff and governors.

VOLUNTARILY AGREED ACTIVITIES

We have agreed that you will:

- Assist the Headteacher with duties before and after school where necessary.
- Take whole school assemblies, sometimes with the class.
- Run a club before/after school/during lunch.